

**MEETING MINUTES
GEORGETOWN PLANNING BOARD
Wednesday, April 4th, 2012
Memorial Town Hall – 2nd Floor
7:00 p.m.**

Present: Mr. Harry LaCortiglia; Mrs. Matilda Evangelista; Mr. Chris Rich; Mr. Howard Snyder, Town Planner.

Absent: Tim Toward.

Meeting opens at 7:05pm.

Approval of Minutes:

March 21st, 2012

Mr. Rich- **Motion** to approve March 21st, 2012 minutes with corrections as noted.

Ms. Evangelista - **Second**.

Motion carries. 3-0; Unam..

Mr. Rich –Not in attendance of November 9th and August 3rd meetings and will abstain.

August 3rd, 2011

Mr. LaCortiglia - **Motion** to approve August 3rd, 2011 minutes with corrections as noted.

Ms. Evangelista – **Second**.

Motion carries 2-0;-1 (Mr. Rich abstains.)

September 28th, 2011

Mr. Rich - **Motion** to approve September 28th, 2011 minutes with corrections as noted.

Ms. Evangelista – **Second**.

Mr. Rich – Question of what happened to the \$1,000 approved for the title search for Chaplin Hills? Is Chaplin Hills not yet a Town accepted street? Massachusetts Independent Title Examiners should be contacted for a title search. A contact there is Denald Doonan. What about the M-Account and Varga’s report on the trees?

Mr. LaCortiglia – Wait until Mr. Spears requests his surety back.

Mr. Rich – Inquire with Mr. Spears regarding money in the surety. Wait till he responds. Varga will investigate if the date is past due.

Mr. LaCortiglia – **Motion** to approve September 28th, 2011 minutes with corrections noted.

Ms. Evangelista – **Second**.

Motion carries 3-0; Unam..

October 12th, 2011

Mr. Rich - **Motion** to approve October 12th, 2011 minutes with corrections as noted.

Ms. Evangelista – **Second**.

Mr. Rich – **Amend motion** to approve October 12th, 2011 minutes. Motion now to include approval of minutes including Executive Session minutes with corrections noted.

Ms. Evangelista – **Second**.

Motion carries 3-0; Unam..

November 9th, 2011

Mr. Rich - **Motion** to approve November 9th, 2011 minutes with corrections as noted.

Ms. Evangelista – **Second**.

Motion carries. 2-0;-1. {Mr. Rich abstains.}

May 25th, 2011

Mr. Rich - **Motion** to approve May 25th, 2011 minutes with corrections as noted and inclusive of executive session minutes attached thereto.

Ms. Evangelista – **Second**.

Motion carries. 3-0; Unam..

Correspondence:

Vouchers:

Ms. Evangelista - **Motion** to approve vouchers totaling \$2,143.63 as listed on the coversheet for discussion.

Mr. Rich – **Second**.

Mr. LaCortiglia – Clarifies the \$1,000 eCode invoice will be covered either by the CPC or a special line item in the Planning Board’s FY12.

Ms. Evangelista – **Amend motion** to approve vouchers totaling \$1,143.63 as listed on the coversheet.

Mr. Rich – **Second**.

Motion carries. 3-0; Unam..

Legal Notices:

Mr. Snyder – Reads public hearing notices from Town of Boxford and Town of Groveland regarding proposed zoning amendments that consider FEMA’s FIRMs and each municipality’s floodplain district.

Planning Office:

Mr. Snyder – Notifies Planning Board the public hearing notice regarding FEMA’s FIRMs and amendment to Georgetown’s by-laws has been made. The hearing date is April 18th, 2012.

Mr. Rich – The Citizen’s Petition has been noticed for a public hearing on that same night.

Mr. Rich – **Motion** to issue a public notice that the Planning Board will propose to amend the ISH by-law and the Public hearing will be held on May 2nd.

Mr. LaCortiglia – **Second**.

Motion carries. 2-1; Ms. Evangelista votes against.

Old Business:

Mr. Snyder – Notifies the Planning Board as to the activities of the Administrative Assistant Screening Subcommittee. 43 resumes were received. The board will be interviewing the top six candidates.

Mr. Rich – Informs the Board that the subcommittee has agreed to have the applicant perform a typing test and a minute taking test.

New Business:

Mr. Rich – **Motion** to adjourn.

Mr. LaCortiglia - **Second**.

Motion carries. 3-0; Unam.

Meeting is adjourned at 9:16pm.